

**Frederick Community Action Agency and
Friends for Neighborhood Progress, Inc.**

Joint Board of Directors Meeting

Wednesday, May 19, 2010

Frederick Community Action Agency

100 South Market Street, Frederick, Maryland

Board Members Present: **FCAA:** John Sica, Seaven Gordon, Alderman
Michael O'Connor, Rick Weldon, Eric Struntz, Chris Bickle, Richard Basford, Dr.
Bob Mannis, Guy Djoken,

FFNP: John Sica, Seaven Gordon, Rick Weldon, Blake Briddell for Geb Byron

Staff Present: Mike Spurrier, Director; Sarah McAleavy,
Coordinator; Todd Johnson, Asst. Director; Michele Ott, Coordinator

Excused: Commissioner Jan Gardner, Rev. Scott Winnette,
Marcia Hall

Guests: Hood College Center for Community Research -
Dr. Kerry Strand, T. Nicole Dickerson, Kara Frison, Tim Grine, Eric Mills

Call to Order:

Meeting called to order at 12:10 p.m. Seaven Gordon, FCAA Chairman and John Sica,

FFNP President, presiding. Followed by introductions of both FCAA, FFNP Board members,

Staff, and guest.

Approval of Minutes

The March 16, 2010 FCAA Board and FFNP Board minutes were approved on a Gordon/Weldon motion.

Fiscal Report - Michele Ott

-

Written reports for City/FCAA and FFNP distributed with verbal report by Michele Ott. Both approved unanimously on an Struntz/Weldon motion.

Presentation on Annual Agency Evaluation by Hood College Center for Community Research:

-

Third year of annual evaluation that is used for many grants. PowerPoint presentation was provided of highlights from recently completed study. Full report will be available in the future. Discussion included specific data questions, HIPPA compliance, methodology used, and student's perception of agency/study/clients served. On a Mannis/Djoken motion a formal thank you and certificate of appreciation will be provided to Hood College and the students.

-

Presentation on Food and Nutrition Services by Sarah McAleavy, Coordinator:

-

PowerPoint presentation on various food and nutrition programs provided followed by discussion that included coordination with CoF Parks and Recreation on Summer Food Service Program. Board members were also invited to participate in the Summer Food Service Program.

Director's Report - Mike Spurrier, Director

-

- o Marriott will be holding a workday at FCAA sorting food in the foodbank and completing landscape work around the playground. They also provided a \$500 donation to the foodbank.
- o Grants are being submitted to expand the clinic space and to provide dental care. Updates will be provide at the July 2010 meeting.

Other Business

-

John Sica provided a written report from FFNP:

- o Tyson Foods was recently involved in a class action suit and local attorney Scott Borison successfully filed a motion with the court to list FFNP as a recipient. Any award will go to support the foodbank.
- o Work is being done on the prospect of operating a legal clinic at FCAA.

Guy requested Board sponsorship of the upcoming Martin Luther King Day events. This will be addressed at the July 2010 meeting.

Announcements

Guy reported that there will be a minority business workshop sponsored by the NAACP on June 3rd at the Bernard Brown Center.

Adjournment

The meeting was adjourned at 1:40 p.m.

Respectfully submitted,

Todd Johnson